



**CEYLON PETROLEUM STORAGE TERMINALS LIMITED**

**BIDDING DOCUMENT**

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE  
CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION  
AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**

**BID No. KPR/06/2025**

**The Chairman  
Ministry Procurement Committee (MPC)  
C/o Manager Procurement  
Ceylon Petroleum Storage Terminals Limited  
Procurement Function  
01st Floor, New Building  
Kolonnawa, Wellampitiya  
Sri Lanka.**

**TEL : 011-2572156/ 011-2572157  
Email : [procure@cpstl.lk](mailto:procure@cpstl.lk)**



**INVITATION FOR BIDS (IFB)**

**CEYLON PETROLEUM STORAGE TERMINALS LIMITED**

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD  
INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND  
EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**

**TENDER REF NO: KPR/06/ 2025**

The Chairman, Ministry Procurement Committee on behalf of the Ceylon Petroleum Storage Terminals Limited (CPSTL), Kolonnawa, Wellampitiya, Sri Lanka hereby invites sealed bids from in Sri Lanka for the **OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS REENGINEERING.**

Bidding will be conducted through National Competitive Bidding procedure.

Interested parties may refer the bidding document (*only for viewing purpose*) and obtain necessary information through the websites [www.cpstl.lk](http://www.cpstl.lk) or [www.dgmarket.com](http://www.dgmarket.com) and the original bidding documents in English language (full set) could be obtained from the undersigned or via email on submission of a written request (*the request letter shall be on the company letter head and signed by an authorized person*) during working days between **0900 hrs. and 1400 hrs. Sri Lanka local time (GMT+5:30) up to 25<sup>th</sup> March 2025**, upon payment of a non-refundable bidding document fee of **Sri Lankan Rupees Seventy thousand (LKR 70,000.00) or United States Dollars Two hundred and forty (USD 240.00)**, per document directly to the CPSTL bank account, details given below. All bank charges (foreign & local) shall be borne by bidder and proof of remittance (copy of TT) is required along with a written request before 14 days to the Bid closing date to issue the bidding document by courier service. No liability will be borne by CPSTL on loss or late delivery. Bidding Document (excluding drawings) available in the web is only for viewing purpose and Bids shall be submitted using Hard Copy of the Bidding Document purchased from CPSTL.

Account Holder : Ceylon Petroleum Storage Terminals Limited,  
Account No : **074733828 US\$**  
Swift : BCEYLK LX  
Bank Code : 7010  
Branch Code : 660  
Bank & Branch : Bank of Ceylon  
Corporate Branch  
Head Office, Head Office Building  
No. 04, Bank of Ceylon Mawatha  
Colombo 01  
Sri Lanka.

Bidders are requested to inspect the bidding document prior to purchase and once it is purchased, bidding document fee is not refundable for any reason whatsoever.

There are mandatory and optional solutions requested in this bidding document. Both are considered during the evaluation; however, the decision will depend on the management for the optional items, and the substantially responsive lowest bid will be considered.

A **Pre bid meeting** will be held with the prospective parties or their authorized representative/s to clarify any matters relating to the document at **1000 hrs. Sri Lanka local time (GMT+5:30) on 25<sup>th</sup> February 2025** via video conferencing method. Interested parties shall send their request to participate the Pre-bid meeting to email [procure@cpstl.lk](mailto:procure@cpstl.lk) at or before **1600 hrs. Sri Lanka local time (GMT+5:30) on 24<sup>th</sup> February 2025**, in order to send the link to the meeting.

Bids shall be submitted on the bidding document issued by the Procurement Function-CPSTL and the original of the duly filled bids may be sent by post/courier under registered cover or sealed cover **to reach** the Chairman, Ministry Procurement Committee (MPC), C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01<sup>st</sup> Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya, Sri Lanka or could be deposited in the tender box kept at the main entrance of CPSTL, on or before **1400 hrs. Sri Lanka local time (GMT+5:30) on 25<sup>th</sup> March 2025**. Late bids will be rejected.

In case, the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled bids in **PDF format** via email to [tenders@cpstl.lk](mailto:tenders@cpstl.lk) **to reach** on or before **1400 hrs. Sri Lanka local time (GMT+5:30) on 25<sup>th</sup> March 2025** at their own discretion. The original bid document shall be securely kept to be submitted to the Manager Procurement when requested, however their original bids will be obtained only for the filing purpose, not for verification against the e-bid.

**Bids will be closed at 1400 hrs. Sri Lanka local time (GMT+5:30) on 25<sup>th</sup> March 2025** and will be opened immediately thereafter at the office of Manager (Procurement) in the presence of the authorized representatives of the bidders who chose to attend. Only one authorized member of respective bidder is allowed to participate /witness the tender opening procedure.

**Bids shall be valid up to 19<sup>th</sup> August 2025** from the date of opening of the bid.

Bids shall be accompanied by a **bid security of Sri Lankan Rupees Six Million (LKR 6,000,000.00) or United States Dollars twenty thousand and five hundred (USD 20,000.00), which shall be valid until 16<sup>th</sup> September 2025** from the date of opening of the bid.

Bidders shall register themselves at the Department of Registrar of Companies [www.drc.gov.lk](http://www.drc.gov.lk) (e-ROC) in accordance with the Public Contracts Act. No 3 of 1987.

Clarifications (if any) shall be sought from the Manager Procurement on **Tel: +94-11-2572156/ +94-11-2572155, Fax: +94-11-2074299, Email: [procure@cpstl.lk](mailto:procure@cpstl.lk)**.

**The Chairman  
Ministry Procurement Committee (MPC)  
C/o Manager Procurement  
Ceylon Petroleum Storage Terminals Limited  
Procurement Function  
01<sup>st</sup> Floor, New Building  
Kolonnawa, Wellampitiya  
Sri Lanka.**

# **PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**

## **1. INSTRUCTIONS TO BIDDERS (ITB)**

### **1.1 INTRODUCTION**

Ceylon Petroleum Storage Terminals Limited (“CPSTL”) provides SAP ERP system as a service to Ceylon Petroleum Corporation (“CPC”) , Lanka IOC PLC (“LIOC”), Sinopec, R M Park and United Petroleum in including CPSTL. Since its initial implementation in 2010, the same ERP version (i.e. SAP SAP ECC 6.0 (EHP 0)) is still deployed at CPSTL without an upgrade to a latest version. The current SAP landscape is hosted on-premise with four systems such namely Development (DEV), Quality (QAS), Training (TRN) and Production (PRD). Currently the SAP landscape is implemented on IBM PowerVM based virtual machines configured on IBM Power 8 Series s824 servers with IBM AIX 7.1 operating system and with Oracle 12c. Both online and offline backups are scheduled through Tivoli Storage Management (TSM) software.

### **1.2 SCOPE OF WORK (SOW)**

The selected bidder should be an experienced SAP RISE partner with expertise in implementing SAP solutions in the Hydrocarbon domain. The scope of work would include upgrading the current version of SAP to the latest SAP RISE with S/4HANA greenfield implementation together with all related Hydrocarbon domain product licenses and provide after implementation technical support services. The selected bidder will upgrade the existing SAP system to the latest SAP RISE S/4HANA in a private cloud infrastructure and support the deployment for future technical/functional upgrades. All 1st level of services should be provided by in country support personnel. All implementation and technical support services should be carried out in compliance to the best SAP endorsed practices catering to oil and gas company requirement.

### **1.3 ELIGIBILITY CRITERIA (Qualification Information)**

The bidder should comply to all qualification mentioned listed under the eligibility criteria for the bid according to the list given below and same should be submit as per the Annexure “B” with the authorized signature,

SN	General Requirements	Supporting Documents
1.1	<p>The bidder should be a registered corporate in Sri Lanka with more than 5 years' experience under the companies Act No 7 of 2007, with a partnership firm registered under the Partnership Act, or the Limited Liability Partnerships Act. The bidder should be a SAP partner more than 5 years and should have implementation experience for SAP S/4HANA projects.</p> <p><b>In case of consortium</b>, the Prime partner should be a registered corporate in Sri Lanka with more than 5 years under the companies Act No 7 of 2007. However the consortium partner can be a foreign firm With a partnership firm registered under the Partnership Act, or the Limited Liability Partnerships Act.</p>	<p><i>Certificate of corporation / Partnership deed</i></p> <p><i>Certificate of commencement of business (if applicable)</i>  <i>(Such supporting documents should be submitted for Bidder / all the consortium members, as applicable)</i>  <i>For foreign consortium partners documentary proof should be duly notarized by a authorized agent.</i></p>
1.2	<p>SAP Domain Hydrocarbon Expertise: The bidder or consortium partner must possess substantial expertise in the Oil and Gas domain. It is imperative that the bidder or consortium has experience with the modules specified in the Bill of Material by SAP for the upgrade.</p> <p>The bidder or consortium partner must have successfully completed at least Two (2) similar projects within the Oil &amp; Gas industry over the last five years, utilizing either RISE with SAP S/4HANA or the On-premise version of SAP S/4HANA. Among these, one project must involve RISE with SAP S/4HANA. Furthermore, one project should be a midstream project supporting refinery operations.</p> <p>Previous versions of SAP solutions for Oil and Gas will not be considered.</p>	<p><i>Documentary proof in terms of purchase orders and work completion certificates for milestones should be provided.</i></p>
1.3	<p>The prime bidder or consortium partner must have implemented QuantityWare for SAP S/4HANA in oil and gas projects with similar scope.</p> <p>While it is desirable to have a minimum of one (1) certified consultant in the QuantityWare BCP solution.</p>	<p><i>Documentary proof in terms of purchase orders, or work completion certificates, for milestones should be provided for at least one project for similar business including resource personal CV</i></p>
1.4	<p>The local partner shall submit only one single bid to be eligible for consideration.</p>	

1.5	The bidder must hold at least a CMM/CMMI Level 3 process stabilization certification. In the case of a consortium or joint venture, this requirement must be satisfied by any or all parties involved. All bidders, joint venture partners, and consortium members are required to be ISO/IEC 9001:2015 accredited	<i>Copy of certification from authorized certification body valid as on date of bid opening.</i>
1.6	SAP certified partner authorization must be included with the bid submission. The bidder or consortium partner should be authorized by the OEM to provide SAP services and licenses.  If the technical requirements can be met by products or functionalities that the consortium bidder publicly offers, where SAP acts as a facilitator rather than a direct OEM, then the bidder or consortium partner proposing this solution must provide SAP authorization to develop such a solution. Additionally, the solution should be accessible on the SAP Application Store.	<i>SAP certified partner authorization to sell licenses and provide services.</i>
1.7	Bidder, or the consortium partners should not be blacklisted or debarred by any govt. organization or public sector organization as on the date of submission of bid.	<i>Self-declaration Notarized by a competent agent/agency for all bidders.</i>
1.8	Bidder, or/and the consortium partners must have at least a hundred (100) full-time resources (functional or technical) on the payroll of the bidder or consortium partners.	<i>Employee Payroll Records: These documents should show the names, positions, and employment status of all employees. They serve as direct evidence of the workforce size.  Audited Financial Statements: These statements often include notes on employee counts and can be used to demonstrate workforce size over a fiscal period.  Labor Department Registration: Proof of registration with the local labour department or similar governmental body can serve as additional verification of number of employees.</i>

1.9	Bidder, or/and the consortium partners must have at least twenty-five (25) full-time certified resources/functional or technical consultants on the payroll of the bidder who have worked in similar kind of projects.	<i>Certification copy from SAP provided on successful completion of the certification exam.</i>
1.10	<p>Furthermore, the bidder and all consortium partners turn over must maintain with healthy balance sheet over the last seven (7) financial years.</p> <p>The total consortium partners turnover in any of the last three (3) financial years must be a minimum of Five (5) million US dollars or its equivalent in local currency, One thousand four hundred seventy five (1475) Million LKR .</p> <p>The bidder or/and consortium partners should have completed one (1) project of similar scope and industry valued at a minimum of two million US dollars(Five hundred and Eighty (580) Million LKR), or two (2) similar projects valued at one million dollars each, or three (3) similar projects valued at seven hundred thousand dollars each.</p>	<i>Annual reports/audited Financial Statements: These statements should include the information of the audited accounts clearly and should be attested by competent authority for Prime and consortium partner.</i>

\*\* Consortium should be allowed for licenses and implementation & Support.

- a) Complete project plan should be provided for the installation, commissioning, user acceptance testing and handover considering a project delivery timeline of 11 months and one-month hyper care.
- b) Complete 24x7 helpdesk and support services escalation procedure should be provided.
- c) Local prime Bidders or consortium partner , should have an authorized local ERP SAP service provider to support CPSTL operational requirements for 24x7x365days and should have minimum 05 years SAP ERP comprehensive experience.(Certified true copies of Letter of Awards/ Official Purchase Orders/ Certificates of Job completions or any acceptable documents shall be submitted along with the bid)
- d) A bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Employer to provide consulting services for the preparation of the design, and specifications, under these bidding documents.

- e) A bidder is under a declaration of ineligibility by the National Procurement Agency (NPA)/ National Procurement Commission (NPC), at the date of submission of bids or at the date of contract award, shall be disqualified. The list of debarred firms is available at the website of NPA/NPC, [www.npa.gov.lk/](http://www.npa.gov.lk/) [www.nprocom.gov.lk](http://www.nprocom.gov.lk/) & [www.treasury.gov.lk](http://www.treasury.gov.lk/)
- f) A bidder blacklisted/suspended by CPSTL, at the date of submission of bids or at the date of contract award, shall be disqualified.
- g) Submission for the Optional items in Annexure-A are mandatory.

## **CONTENTS OF BIDDING DOCUMENT**

All Bids shall contain adequate particulars in respect of the services offered.

Failure to furnish the following documents and details along with the Bid shall result the bid being rejected.

- INVITATION FOR BIDS
- INSTRUCTIONS TO BIDDERS (ITB)
- CONDITIONS OF CONTRACT (COC)
- SCHEDULE OF PRICES - ANNEXURE "A"
- ELIGIBILITY CRITERIA - ANNEXURE "B"
- SOLUTION SPECIFICATION - ANNEXURE "C"
- COMPANY PROFILE - ANNEXURE "D"
- DETAILS OF 03 PROJECTS - ANNEXURE "E"
- FORM OF BID SECURITY - ANNEXURE "F"
- FORM OF PERFORMANCE SECURITY - ANNEXURE "G"
- FORM OF BID - ANNEXURE "H"
- MANUFACTURER'S AUTHORIZATION - ANNEXURE "I"
- FORM OF AGREEMENT - ANNEXURE "J"
- COMPLIANCE / DEVIATIONS SHEET - ANNEXURE "K"
- CONSORTIUM PARTNER DETAILS - ANNEXURE "L"
- SIGNATURE AUTHORIZATION LETTER - ANNEXURE "M"
- ABBREVIATION & SYSTEMS INFORMATION - ANNEXURE "N"

The bidder is not permitted to do any alterations in the bidding document in any form whatsoever. Any such alterations in the bidding document by the bidder may be liable for disqualification.



#### 1.4 DOCUMENTS AND DETAILS TO ACCOMPANY BID

All bids shall contain adequate particulars in respect of the SAP ERP System offered. Bidders' must furnish all the required documents/details given below for evaluation purposes and failure to furnish any documents/details requested under **Section I** along with the bid will result in the bid being rejected.

##### Section I

1. **Proof of Public Contract Registration** - as per ITB clause 1.6 (*if applicable*) (*CPSTL will verify the registration in the e-ROC system, whether or not submitted the PCA-03 certificate*).
2. **Signature Authorization Letter** - Specimen format as per Annexure "M" - as per ITB clause 1.8.
3. **Bid Security** for a minimum sum of **Sri Lankan Rupees** as per ITB clause 1.17.
4. Duly completed, signed, stamped & dated **Manufacturer's Authorization Letter** (on Manufacturer's letter head) – Specimen format as per Annexure "I" - as per ITB clause 1.18.
5. Original of the duly completed, signed, stamped & dated **Schedule of Prices** - Schedule - as per ITB clause 1.19.
6. Original of the duly completed, signed, stamped & dated **Form of Bid** - Annexure "H" as per ITB clause 1.20.

##### Section II

7. Detailed profile of the manufacturer and Country of Origin and Country of Manufacture of the product (*if applicable*).
8. Detailed profile of the company of the bidder (*if the manufacturer is not the bidder*).
9. Detailed profile of the manufacturer accredited/authorized parties (*if applicable*).
10. Detailed profile of the accredited local agent (*if applicable*).
11. A copy of Certificate of Incorporation/company registration - as per ITB clause 1.6.
12. A certificate from the manufacturer for the manufacturer's warranty with conditions of warranty - as per COC clause 2.1.
13. Past supply records of same or similar service to major projects during past five (05) years period shall be submitted with reference details and proof documents such as purchase orders. Failure to submit with the offer will be a cause to reject the bid.
14. Certification from the manufacturer that the System offered are all of models currently in global system and not prototypes or obsolete models.
15. Completed Compliance/Deviations sheet - Annexure "K".
16. All other details and documentary requirements as requested under this bid.

All documentation/correspondence/catalogues/literatures shall be furnished in English language and the units shall be SI system.

## 1.5 ISSUE OF BIDDING DOCUMENTS

Bidding documents could be obtained on submission of a written request on company letter head or via email, during working days between **0900 hrs. and 1400 hrs. Sri Lanka local time (GMT+5.5) up to 24<sup>th</sup> March 2025** upon payment of a non-refundable bidding document fee of **Sri Lankan Rupees Seventy thousand (LKR 70,000.00)** per document to the Cashier, Ground Floor, New Building, Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa, Wellampitiya, Sri Lanka or **United States Dollars Two hundred and forty (USD 240.00)**, per document directly to the CPSTL bank account, details given below. All bank charges (foreign & local) shall be borne by bidder and proof of remittance (copy of TT) is required along with a written request before 14 days to the Bid closing date to issue the bidding document by courier service. No liability will be borne by CPSTL on loss or late delivery. Bidding Document (excluding drawings) available in the web is only for viewing purpose and Bids shall be submitted using Hard Copy of the Bidding Document purchased from CPSTL.

Account Holder	:	Ceylon Petroleum Storage Terminals Limited,
<b>Account No</b>	:	<b>074733828 US\$</b>
Swift	:	BCEYLK LX
Bank Code	:	7010
Branch Code	:	660
Bank & Branch	:	Bank of Ceylon Corporate Branch Head Office, Head Office Building No. 04, Bank of Ceylon Mawatha Colombo 01 Sri Lanka.

Original bidding document will be handed over to the authorized agent (if any) or will be emailed to the bidder upon receipt of the said non-refundable bidding document fee to the CPSTL bank account.

Payment of the non-refundable bidding document fee is a compulsory requirement and all bids shall be forwarded only on the bidding documents purchased from CPSTL.

## 1.6 BUSINESS REGISTRATION AND PUBLIC CONTRACT REGISTRATION

Authorized agent in Sri Lanka represents the manufacturer/manufacturer authorized export agent abroad, shall register himself with the Registrar of Companies and shall produce a valid copy of the Certificate of Incorporation issued by the Registrar of Companies of Sri Lanka together with the bid.

Any person who act as an agent or sub-agent, representative or nominee for or on behalf of a manufacturer/principal supplier, shall register himself and the contract as per Public Contracts Act, No 23 of 1987 for every public contract exceeding Five million Sri Lanka Rupees (**LKR 5,000,000.00**). The Certificate of Registration (**FORM PCA 03**) issues by the Registrar of Public Contracts of Sri Lanka in term of section 11 of the said Act shall be

submitted along with the bid, only if the total value exceeding Five million Sri Lanka Rupees (LKR 5,000,000.00).

#### **1.7 SEALING, MARKING & SUBMISSION OF BID**

Bids shall be submitted in duplicates as per the conditions specified in this bidding document. The original & duplicate copy (hardcopy & softcopy) of the bid shall be placed in separate envelopes marked “ORIGINAL” & “DUPLICATE”. In the event of any discrepancy between the original and duplicate, the original shall govern. Both envelopes shall be enclosed in one securely sealed cover, which shall be marked “**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING , KPR/06/2025.**” on the top left-hand corner & the Bidder’s name & address on the bottom left-hand corner, and addressed to,

The Chairman  
Ministry Procurement Committee (MPC)  
C/o Manager Procurement  
Procurement Function  
01st Floor, New Building  
Ceylon Petroleum Storage Terminals Limited  
Kolonnawa, Wellampitiya  
Sri Lanka.

If the outer envelope is not sealed and marked as required above, CPSTL will assume no responsibility for the bid being misplaced or premature opening.

A local firm acting as authorized agent for more than one manufacturer or authorized export agent abroad, shall get each of his principal’s authority to represents on their behalf and bid on separate sets of bidding documents purchased from CPSTL for such purpose with separate bid securities.

In addition to above requirement, the envelopes shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared late.

Bids submissions through emails are not entertained. However, only the clarifications can be made through email address [procure@cpstl.lk](mailto:procure@cpstl.lk).

Each envelope shall contain the hard copy and the soft copy of the bid. The soft copy shall be in the form of CD/DVD/flash drive

**Alternative offers shall not be considered. The bidders are advised not to quote different options**

**If any attachment provided with bid, the indication/reference with page number should be mentioned**

## **1.8 SIGNATURE AUTHORIZATION**

Bidders shall incorporate a **Signature Authorization Letter** along with their bids, which is authorizing a person to represent the company in submitting the bid, and if successful, to sign the respective agreement/contract with CPSTL. The letter shall be signed by the Proprietor/ Partner(s)/ Director(s) of the company and the person who signs the bid on behalf of the company and shall be affixed by the common seal of the company. This letter shall be produced on the company letter head.

*Failure to submit the Signature Authorization Letter at the time, or before the closing of the bids as per the Annexure M, and in accordance with the above said requirements will result in the bid being rejected.*

## **1.9 FORMAT & SIGNING OF BID**

The Chairman, DPC reserves the right to issue amendments to the bidding document if and when deemed necessary up to seven (07) days prior to the deadline for submission of bids.

A prospective bidder requiring any clarification regarding the provisions or terminology of the bidding document shall notify the CPSTL in writing by hand or post to the mailing address which is indicated in ITB Clause 1.8 or by email to [procure@cpstl.lk](mailto:procure@cpstl.lk), not later than ten (10) days prior to the closing date of tender given in ITB clause 1.13. Similarly, if a bidder feels that any important provision is unacceptable, such objection shall be raised at this stage.

The CPSTL will respond in writing by post and/or by email to any such request for clarifications, modifications, objections or complaints that are received not later than fourteen (14) days prior to the closing date of tender prescribed by the DPC. Copies of the CPSTL's response will be sent by post and/or by email to prospective bidders who have collected bidding documents, including description of the inquiry but without identifying its source, within seven (07) days prior to the closing of the bid.

Questions and answers will not form part of the bidding document or contract; answers shall not constitute legally binding representation. If arising from a question, it becomes necessary to vary the bidding document, and then an addendum will be issued in accordance with the above procedure.

All correspondence shall be addressed to the mailing address or email address which are indicated above and shall not be personally addressed to any officer. Such correspondence shall not be entertained and shall be considered as a disqualification.

Where a bidder has not sought any clarifications/information such bidder shall be deemed to have accepted the bidding document in full.

#### **1.10 AMENDMENTS/ CLARIFICATIONS OF BIDDING DOCUMENT**

The Chairman, DPC reserves the right to issue amendments to the bidding document if and when deemed necessary up to seven (07) days prior to the deadline for submission of bids.

A prospective bidder requiring any clarification regarding the provisions or terminology of the bidding document shall notify the CPSTL in writing by hand or post to the mailing address which is indicated in ITB Clause 1.8 or by email to [procure@cpstl.lk](mailto:procure@cpstl.lk), not later than ten (10) days prior to the closing date of tender given in ITB clause 1.13. Similarly if a bidder feels that any important provision is unacceptable, such objection shall be raised at this stage.

The CPSTL will respond in writing by post and/or by email to any such request for clarifications, modifications, objections or complaints that are received not later than fourteen (14) days prior to the closing date of tender prescribed by the DPC. Copies of the CPSTL's response will be sent by post and/or by email to prospective bidders who have collected bidding documents, including description of the inquiry but without identifying its source, within seven (07) days prior to the closing of the bid.

Questions and answers will not form part of the bidding document or contract; answers shall not constitute legally binding representation. If arising from a question, it becomes necessary to vary the bidding document, and then an addendum will be issued in accordance with the above procedure.

All correspondence shall be addressed to the mailing address or email address which are indicated above and shall not be personally addressed to any officer. Such correspondence shall not be entertained and shall be considered as a disqualification.

Where a bidder has not sought any clarifications/information such bidder shall be deemed to have accepted the bidding document in full.

## 1.11 MODIFICATION, SUBSTITUTION & WITHDRAWAL OF BID

Bidders may modify, substitute or withdraw their bids after submission, provided that written notice of the modification, substitution or withdrawal is received by the CPSTL, prior to the deadline prescribed for bid submission.

Bid modifications or substitutions shall be prepared, sealed, marked and dispatched as follows:

The bidder shall provide an original and a duplicate, as specified in the ITB clause 1.10, of any modification or substitution to his bid, clearly identified as such in two envelopes, duly marked “**ORIGINAL**” & “**DUPLICATE**”. The envelopes shall be sealed in an outer envelope, duly marked **BID MODIFICATION** or **BID SUBSTITUTION** - “**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**” - **KPR/06/2025– CLOSING DATE: 25.03. 2025**”.

Bidders wishing to withdraw their bids shall notify the CPSTL in writing prior the deadline prescribed for the submission of bids. The notice of withdrawal shall bear the name of the tender and the words “**BID WITHDRAWAL NOTICE**”.

Bid modifications, substitutions and withdrawal notices shall be sent **to reach** the address, which is indicated in ITB Clause 1.12, not later than the deadline for submission of bids.

A withdrawal notice may be sent by email to [procure@cpstl.lk](mailto:procure@cpstl.lk), but must be followed by the original, by post or by hand **to reach** the address, not later than the deadline for submission of bids.

Bid modifications, substitutions or withdrawal notices received after the deadline for submission of bids will be ignored, and the submitted bid will deem to be valid.

## 1.12 CLOSING OF BIDS

Bids enclosed, sealed, marked & addressed as aforesaid shall be sent by courier or registered post or sealed cover **to reach**,

The Chairman  
Ministry Procurement Committee (MPC)  
C/o Manager Procurement

Procurement Function  
01<sup>st</sup> Floor, New Building  
Ceylon Petroleum Storage Terminals Limited  
Kolonnawa, Wellampitiya  
Sri Lanka.

**not later than 1400 hrs. Sri Lanka local time (GMT+5.5) on 25.03.2025** or could deposit in the tender box kept at the above address.

Bids will be closed at 1400 hrs. Sri Lanka local time (GMT+5.5) on **25.03.2025**.

### **1.13 DEADLINE FOR SUBMISSION OF BIDS**

The Chairman, MPC must receive bids at the address specified under ITB Clause 1.13 not later than the time and date stipulated. The Chairman, MPC may at his discretion, extend this deadline for submission of bids, by amending the bidding documents, in which case all right and obligations of the CPSTL and the bidders will thereafter be subjected to the deadline as extended.

### **1.14 LATE BIDS**

Any bid received after the deadline for submission of bid will be rejected and returned unopened to the bidder.

### **1.15 OPENING OF BIDS**

Bids will be opened immediately after the closing date and time fixed for receipt of bids at,

The office of Manager Procurement  
Ceylon Petroleum Storage Terminals Limited  
Procurement Function  
01<sup>st</sup> Floor, New Building  
Oil Installation  
Kolonnawa, Wellampitiya  
Sri Lanka.

or such other place as arranged if the Manager Procurement's Office is not available.

The Bid Opening Committee (BOC) as appointed by the DPC, will open the bids in the presence of the authorized representatives of the bidders, who choose to attend at the time on the date and at the opening place specified above. Authorized representatives of the bidders so attending shall sign a register as proof of their attendance. Name of the bidders, bid prices, discounts, presence or absence of the requisite bid securities, and any other relevant information, which the BOC at its discretion, may consider to be appropriate, will be announced, at the opening.

#### **1.16 MINIMUM VALIDITY PERIOD OF BIDS**

All bids shall necessarily be valid for acceptance **minimum until 19.08.2025**. Bidders shall however, clearly indicate the maximum period that their bids would be valid. **A bid valid for a shorter period shall be rejected by the MPC as non-responsive.**

All prices indicated in the schedule of prices; Annexure “A” shall be firm & shall not be subject to any price variation within the period of validity stated above.

In exceptional circumstance, prior to the expiration of the bid validity period, CPSTL may request bidders to extend the period of validity of their bids for a specified additional period.

The request and the bidders’ responses shall be made in writing. A bidder may refuse the request. A bidder agreeing to the request will not be required or permitted to otherwise modify the bid but will be required to extend the validity of the bid and the validity of the bid security for the period of the extension, and in compliance with ITB Clause 1.18 in all respects. If a bidder does not agree for an unconditional extension of the validity of his bid, his bid shall be rejected without forfeiting the bid security.

On acceptance of the offer within the period of validity of the bid, the validity period shall be extended by another fourteen (14) days for purposes of issuing of Purchase Order and other required documentation.

Bids that do not comply with the above requirements will be rejected as non-responsive.

#### **1.17 BID SECURITY**

Each bid shall be accompanied by a bid security, undertaking that the offer will be held valid for the specified period, and that the offer will not be withdrawn during that period. Such security shall be,

i) in the form of a bank draft issued by a recognized commercial bank operating in Sri Lanka, or



ii) in the form of a bank guarantee/counter guarantee issued by a recognized commercial bank operating in Sri Lanka

***(The bank in Sri Lanka shall be an approved commercial bank with the authority of a License issued by the Monetary Board (Central Bank of Sri Lanka))***

And payable to CPSTL on demand or

iii) in the form of direct deposit to the CPSTL bank account **only in Sri Lankan Rupees (details given below) for a minimum sum of Sri Lankan Rupees six million (LKR 6,000,000.00)**. *(Payment receipt (Bank Slip) shall be submitted along with the bid. Reference details of the bidder [Bidder's Name, Bid Number: KPR/06/2025] should be stated on the receipt. Payment shall be debited to CPSTL account on or before the closing time of the bids. Reimbursement of the bid securities arranged as direct cash deposits to CPSTL bank account, will only be paid in Sri Lankan Rupees as cheque payments).*

**CPSTL bank account details**

Account Holder : Ceylon Petroleum Storage Terminals Limited,  
Account No : 074733828 US\$  
Swift : BCEYLK LX  
Branch Code : 7010  
Branch Code : 660  
Bank & Branch : Bank of Ceylon  
Corporate Branch  
Head Office, Head Office Building  
No. 04, Bank of Ceylon Mawatha  
Colombo 01  
Sri Lanka.

The bid security shall be unconditionally en-cashable on demand by CPSTL and shall be valid **minimum until 16.09.2025.**

**In case of a bank guarantee, it shall be furnished without a substantial departure to the format given in Annexure “F”.**

***Failure to submit the bid security at the time, or before the closing of the bids, and in accordance with the above said requirements, and in the format provided (in case of bank guarantee) will result in the bid being rejected.***

In exceptional circumstance, prior to expiry of the period of validity of the bid, the MPC may request from the bidders to extend the period of validity of their bid securities for a specified

additional period as described in ITB clause 1.16. If a bidder does not agree for an unconditional extension of the validity of his bid, his bid shall be rejected without forfeiting the bid security.

Bid securities of the unsuccessful bidders will be returned to them only after the award is made to the successful bidder. The bid security of the successful bidder will be returned only after receipt of the performance security.

#### **1.18 LETTER OF MANUFACTURER'S AUTHORIZATION**

Bids from the authorized agents representing manufacturers, will not be considered unless they hold the **Letter of Manufacturer's Authorization from the manufacturers, empowering the authorized agent to bid on their behalf, to enter into a valid contract on behalf of them and to fulfil all the terms and conditions of the contract, in the event of the bid being awarded.**

Format of Manufacturer's Authorization - Annexure "I" is attached.

In the event that the bidder is the manufacturer, the Letter of Manufacturer's Authorization is not required. However, he shall issue a Letter of Authorization to the authorized agent in Sri Lanka.

In the event that the bidder is the manufacturer authorized export agent abroad, he shall furnish the Letter of Manufacturer's Authorization as per the format Annexure "I" from the manufacturer. Also, he shall issue a Letter of Authorization to the authorized agent in Sri Lanka.

In the event that the bidder is the authorized agent in Sri Lanka, he shall furnish the Letter of Manufacturer's Authorization as per the format Annexure "I" from the manufacturer. Also he shall submit a Letter of Authorization from the manufacturer authorized export agent abroad, (*if applicable*).

In case of an order, the agreement will be signed/ Purchase Order will be placed with the authorized agent in Sri Lanka.

***Failure to submit the Manufacturer's Authorization at the time, or before the closing of the bids, and in accordance with the above said requirements will result in the bid being rejected.***

***Nomination of an agent after the submission of bid will not be valid and the name of the declared principal/beneficiary will not be changed at any time.***

The letter of manufacturer authorization for each and every other supporting devices such as switches, servers, etc., should be provided along with the bid.

### **1.19 SCHEDULE OF PRICES**

Offered Prices shall be in the form of Schedule of Prices - **Annexure “A”** given in the bidding document and the bidder is required to duly sign and return the same.

(Price break down are required for other item marked (\*) in the Schedule of Prices -Annexure “A” shall be submitted separately and shall be provided along with the bid)

Bids not submitted on the prescribed form and in the manner required are liable for rejection.

Five-year total value as per the Table 09 in **Annexure “A”**, will be consider for the financial evaluation.

### **1.20 DECLARATION (FORM OF BID)**

Bidders shall declare that they had read the conditions and that they make the bid in compliance with, and subject to all the conditions thereof, and agree to execute the contract/perform the services in accordance with the said conditions in the manner therein set out.

Bidders shall submit dully filled & signed **Form of Bid, Annexure “H”** along with the bid.

*Failure to submit the duly filled & signed Form of Bid along with the bid at or before the closing time and date of the Tender and in accordance with above said requirements and in the formats provided, shall result in the bid being rejected.*

### **1.21 PRELIMINARY EXAMINATION OF BIDS**

The Technical Evaluation Committee (TEC) on behalf of the MPC, will examine the bids to determine whether they are complete, any computational errors have been made, whether the documents have been properly signed, and the bids are generally in order. The MPC may, at its discretion call clarifications from bidders.

The request for clarification and the response shall be in writing within short period from the clarifications and no change in the price or substance of the bid shall be sought, offered or permitted.

Bidders shall promptly response to any query raised by CPSTL by Fax/Email on the bid made by them at the evaluation stage of bids. Failure to response for these queries will be subject to rejection of bid.

### **1.22 CORRECTION OF ERRORS**

Bids determined to be substantially responsive will be checked for any arithmetical error and errors will be corrected in the following manner.

Where the discrepancy is between unit price and the line item total, resulting from multiplying the unit price by the quantity, the unit price as quoted shall prevail and the line item total shall be corrected, unless in the opinion of the MPC there is an obvious gross misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern, and the unit price shall be corrected.

Where there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail, and the total shall be corrected.

Where the discrepancy is between words & figures, the amount in words shall prevail, unless the amount expressed in word is related to an arithmetic error, in which case the amount in figures shall prevail subject to a) and b) above.

The amount stated in the bidding document adjusted in accordance with the above procedure with the concurrence of the bidder shall be considered as binding upon the bid. If the bidder does not accept the corrected amount of bid, his bid will be rejected.

If the bidder does not accept the correction of errors, his bid shall be disqualified, and his bid security may be forfeited.

### **1.23 EVALUATION OF BIDS**

- a) All offers received will be examined to determine the eligibility of bidders responded with the eligibility criteria mentioned and substantial responsiveness of bids received.
- b) A substantially responsive bid is one which conforms to the terms, conditions and specifications of the bidding document. Incomplete bids will be rejected.
- c) Only the bids determined to be substantially responsive will be evaluated and compared. Award will be made to the lowest responsive evaluated bid by considering mandatory items.
- d) Bids for part supply of items may be rejected depending on the nature of the requirement.

### **1.24 POWER TO ACCEPT OR REJECT BIDS**

The MPC will not be bound to make the award to the bidder submitting the lowest bid.

The MPC reserves the right to reject any or all bids, or any part thereof without assessing any reasons.

### **1.25 AWARDING CRITERIA**

Subject to ITB clauses 1.25, CPSTL shall award the contract to the successful bidder, whose bid has been determined to be substantially responsive, lowest evaluated bid, provided that the bidder is determined to be qualified to perform the contract satisfactorily.

## **1.26 NOTICE OF ACCEPTANCE**

Acceptance of the bid will be communicated by fax/e-mail and confirmed in writing by registered post to the successful bidder to the address given by him, soon after the receipt of the MPC decision. Any change of the mailing address of the bidder shall be promptly notified to the Manager Procurement, Procurement Function, 01<sup>st</sup> Floor, New Building, Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa, Wellampitiya, Sri Lanka.

DRAFT

## 2 CONDITIONS OF CONTRACT (COC)

### 2.1 WARRANTY & SUPPORT

The Contractor warrants that all product licenses are legitimate and software versions are most recent or current and that they incorporate all recent SAP standards in design and data migration activities.

The Contractor further warrants all services including support services and integration works would be carried out incorporating SAP best practices.

The successful bidder should provide 24x7 support for a period of 5 years and respond within 2 hours of incident reporting to a corrective maintenance call from CPSTL by remote support and/or onsite support by the supplier. All onsite support services should be carried out by in country personnel of the bidder.

**Further total solution product support and subscription for licenses will commence from the date of acceptance (Date of UAT document signing) by the purchaser.**

### 2.2 CONTRACT AGREEMENT

The successful bidder would be called upon to enter into an agreement with CPSTL after successful award. A specimen of Contract Agreement as per Annexure “J”.

### 2.3 MODE OF PAYMENT

**All foreign currency (USD) payments for mandatory and optional items, based on the evaluation, will be settled according to the USD/LKR middle exchange rate published by the Central Bank of Sri Lanka on the date of the invoice, on an annual basis.**

#### SAP RISE Private Cloud License Fee

No.	Schedule	Milestone(s)
1	Installment 1/5 for year 1	With In 30 days from the award of the contract
2	Installment 2/5 for year 2	1 year from the date of last payment
3	Installment 3/5 for year 3	1 year from the date of last payment
4	Installment 4/5 for year 4	1 year from the date of last payment
5	Installment 5/5 for year 5	1 year from the date of last payment

The annual invoice for the SAP-related BOM should be delivered directly to the individual companies by SAP India with reference to the agreement, based on the allocation of FUEs for each company. The bidder should facilitate invoicing for the payment of the quantity-ware software to CPSTL, which should be made directly to the principal. Any other annual payments for third-party software should be paid directly to the bidder, according to the currency of the invoice, as determined by CPSTL. For USD payments, the settlement will be based on the USD/LKR middle exchange rate on the invoice date, as published by the Central Bank of Sri Lanka.

All implementation cost would be pay as per the following milestones.

### Implementation

No.	Schedule	Milestone(s)
1	10% of the Implementation contract value	Resources Mobilization – On award of contract
2	10% of the Implementation contract value	Prepare
3	25% of the Implementation contract value	Explore
4	20% of the Implementation contract value	Realize
5	25% of the Implementation contract value	Deploy & Run
6	10% of the Implementation contract value	After Commissioning the project with system UAT

All LKR costs for 24x7 Support Desk services will be settled annually, within 30 days from the start of the invoicing year.

### 2.4 CONTRACT PERIOD

The Contract period will be maximum of 60 months from the date of signing the contract.

### 2.5 DELIVERY SCHEDULE

Delivery of all related Services, Product license and documentation shall be a responsibility of the contractor. The project is expected to be completed as per below time lines: -

1. Greenfield implementation of RISE with S4HANA

No.	Milestone(s)	Duration
1	Prepare	Four (4) Weeks
2	Explore	Eight (8) Weeks
3	Realize	Twenty (20) Weeks
4	Deploy & Run	Eight (8) Weeks
5	Post Go Live Hypercare	Four (4) weeks

2. 24/7 Support Phase

- a. Kick-off – Post closure of Hypercare
- b. Closure – Sixty (60) months from the date of Kick-off.

All related product licenses and contracts related documentation under this Bid should be delivered to Information Systems Function, CPSTL **within 03 Months** on receiving the Purchase Order:

**Information Systems Function,  
Ceylon Petroleum Storage Terminals Limited,  
Kolonnawa Installation,  
Wellampitiya.**

**Tel.: 011-2693124, Fax.:011-2532682**

**e-Mail: [it@cpstl.lk](mailto:it@cpstl.lk)**

The following documents shall be submitted by the Contractor on delivery of Goods:

1. Delivery Note(s)
2. Documents for As-Is, To-be, gap analysis and technical
3. Subscription details including renewal dates
4. Original Invoice(s)

## 2.6 PHASE WISE DELIVERABLES

The contractor should at the minimum include the below deliverables for each phase of the project as per SAP Activate Methodology. The list is not exhaustive and can be further enhanced during the prepare or explore phase.



### 2.6.1 Prepare

The following table lists the contractors Deliverables in Prepare Phase.

<b>Deliverable</b>	<b>Deliverable Description</b>
Project management plan and project charter	Document describing the management approaches, standards, and procedures by which the Contractor's components of the project will be managed. It will also contain a Project Schedule.
Kick-off workshop materials	Documents detailing the project delivery approach, objectives, roles, schedule, and project standards.

### 2.6.2 Explore

The following table lists the contractors Deliverables in Explore Phase.

<b>Deliverable</b>	<b>Deliverable Description</b>
Blueprint document along with gaps and delta design	Document defining the scope agreed during the validation workshops (excluding functional specifications).
Gap list for Workflows, Reports, Interfaces, Conversions, Enhancements / Exits and Forms	Document detailing the list of additional configuration and delta scope identified during the validation workshops.
Data Upload Templates	Contractor will provide solution standard data upload templates.

### 2.6.3 Realize

The following table lists the Contractor's Deliverables in Realize Phase.

<b>Deliverable</b>	<b>Deliverable Description</b>
Configuration document	Document detailing the configuration values set-up in the system
Functional specification(s)	Document(s) detailing the functional design for the Workflows, Reports, Interfaces, Conversions, Enhancements / Exits and Forms agreed as part of the gap list
Technical specification(s)	Document(s) detailing the technical design for the Workflows, Reports, Interfaces, Conversions, Enhancements / Exits and Forms agreed as part of the gap list

<b>Deliverable</b>	<b>Deliverable Description</b>
Configured and Unit Tested solution	Development environment containing agreed configuration and unit tested.
Integration test plans	Documents detailing the integration tests for processes and steps in Contractor's scope
Knowledge transfer workshops - Training	Knowledge transfer workshops for Customer specific elements of the solution to be used by Customer project team members and IT staff as mentioned in Appendix C.
Provision of configured system for User Acceptance Testing in Quality Assurance Environment	Contractor provides system in Quality Assurance Environment containing agreed configuration ready for User Acceptance Testing

#### **2.6.4 Deploy**

The following table lists the Contractor's Deliverables in Deploy Phase.

<b>Deliverable</b>	<b>Deliverable Description</b>
Cutover plan	Document detailing the steps and timing for the cutover to Production Environment.

#### **2.6.5 Support**

The deliverable of this phase is to support the client in go live for green field implementation. It involves production support to the issues that occur after going live.

#### **2.7 DELAYS IN COMPLETION OF WORK**

When the contractor does not deliver the completion of work in due time as per COC clause no 2.4 in the bidding document, the contractor is liable to pay a penalty of 0.5% of the contract value (excluding VAT and excluding forth & fifth year maintenance/subscription) will be charged for every subsequent week up to a maximum of 5% of the contract value (excluding VAT and excluding forth & fifth year maintenance/subscription)

#### **2.8 SUPPLIER'S STANDARD CONDITIONS OF SALE**

Supplier's standard conditions of sale usually printed on the quotation/invoice or in a separate format **will not be accepted**. The terms & conditions of this bidding document of CPSTL shall prevail.

## 2.9 PRE-DISPATCH INSPECTIONS AND CLEARANCES

CPSTL if deemed fit, will inspect any or the entire device at bidder's manufacturing site before the shipment to verify that the equipment shipped to CPSTL are as per the technical specification specified in the bidding document.

Bidder should take the responsibility of obtaining government and customs' clearance for the security appliances if necessary.

## 2.10 CONTRACT NOT TO BE SUBLET

The Bidder shall not assign or sublet without written authority of the Chairman / Department Procurement Committee, CPSTL, bidder's obligations to supply the items bided and agreed for. If any part of bidder's obligations has been assigned or sublet with written authority, he/she will nevertheless be held responsible for the due performance of the part assigned or sublet.

## 2.11 PERFORMANCE SECURITY

The successful bidder is required to provide a performance security to safeguard the CPSTL against non-performance of the contract. The successful bidder, on being notified by CPSTL of the acceptance of his bid by issuing the Letter of Award, shall furnish at his own expense a performance security, in one of following forms within fourteen (14) days from the date of Letter of Award. Such performance security shall be,

- i) in the form of a bank draft issued by a recognized commercial bank operating in Sri Lanka,
- or
- ii) in the form of a bank guarantee/counter guarantee issued by a recognized commercial bank operating in Sri Lanka

***(The bank shall be an approved commercial bank with the authority of a License issued by the Monetary Board (Central Bank of Sri Lanka))***

and payable to CPSTL on demand, in a minimum sum **equivalent to 5% of the total contract value (inclusive taxes) of the accepted bid in Sri Lankan Rupees (LKR) or in quoted foreign currency,**  
or

- iii) in the form of direct deposit to the CPSTL bank account **only in Sri Lankan Rupees for a minimum sum equivalent to 5% of the total contract value (inclusive taxes) of the**

**accepted bid in Sri Lankan Rupees (LKR)** (*Reimbursement of the bid securities arranged as direct cash deposits to CPSTL bank account will only be paid in Sri Lankan Rupees as cheque payments*).

**In case of a bank guarantee, it shall be furnished without a substantial departure to the format given in Annexure “G”.**

In an event of submitting the performance security after fourteen (14) days from the date of Letter of Award, the date of completion of the order (delivery date) will be brought forward by the number of days delayed.

If the successful bidder fails to furnish a valid performance security as aforesaid and within twenty-eight (28) days from the date of Letter of Award, CPSTL has right to cancel the award and forfeit the bid security to place the name of the successful bidder in the list of defaulting suppliers.

Further the successful bidder shall be liable for any losses, costs, expenses & damages, which CPSTL may sustain in consequence of such failure. CPSTL, shall therefore, be entitled in its absolute discretion to make suitable arrangements required for the performance of such bid, at the risk & expense of the successful bidder.

Official Purchase Order shall be released only after the receipt of the performance security. The performance security shall be in favor of CPSTL and shall be unconditionally en-cashable on demand by CPSTL and shall be **valid for a period not less than ninety-one (91) days from the date of anticipated handing over date of after successful delivering to CPSTL.**

In exceptional circumstances, prior to expiry of the period of validity of the performance security, CPSTL may request to extend the period of validity for a specified additional period, in order to meet the delivery schedule.

## **2.12 DISPUTES**

Any dispute of whatever nature arising from, out of or in connection with this agreement, on the interpretation thereof, or the rights, duties, obligations or liabilities of any party, or the operation, breach, termination, abandonment, foreclosure or invalidity thereof, shall be settled in accordance with the provisions of law governing like disputes and triable by court of law of The Democratic Socialist Republic of Sri Lanka.

### **2.13 DEFAULTED BIDDERS & DEFAULT BY SUCCESSFUL BIDDER**

1. Bidder becomes incapable or unable to supply the goods offered in his Bid, the Ceylon Petroleum Storage Terminals Limited shall have the right to obtain such goods from other sources without being liable in any manner whatsoever, to the successful Bidder.
2. If the successful Bidder, defaults in the supply or otherwise commits a breach or any of the provisions in the Contract with the Ceylon Petroleum Storage Terminals Limited for the **“PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.”** according to the specification, bidder shall be liable to pay to the Ceylon Petroleum Storage Terminals Limited, all losses, damages and expenses incurred by the Ceylon Petroleum Storage Terminals Limited in consequence of such default or breach.
3. If the successful bidder fails to deliver the solution as specified within the delivery period, the performance security will be forfeited.

### **2.14 PATENT INFRINGEMENT**

Supplier shall defend any and all infringement suits in which CPSTL is made a defendant, alleging patent infringement on items purchased from him. Supplier shall pay all costs and expenses incident to any such litigation. It being further agreed and understood, that CPSTL shall have the right to be represented therein by counsel, of their own selection and paid by them. Supplier shall pay all damages profits and/or costs, which may be subjected under the patent rights.

### **2.15 FURTHER INFORMATION**

Any further information can be obtained on application to the undersigned on any working day, between 0800 Hrs and 1630 Hrs on Tel.011-2572156 or 011-2572155.

The Chairman

Ministry Procurement Committee (MPC)

C/o. Procurement Function

Ceylon Petroleum Storage Terminals Ltd

1<sup>st</sup> floor, New Building, Oil Installation

Kolonnawa, Wellampitiya,

Sri Lanka.

## BID NO. KPR/06/2025

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD  
INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND  
EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**

**SCHEDULE OF PRICES**

For the items which have only a single currency component such as LKR Component and a foreign (USD) Currency Component shall be rated in respective column. (Foreign Currency shall be converted to LKR using middle exchange rate published by Central Bank of Sri Lanka, on the date of Purchase order release by Procurement Function CPSTL). **Then both currency components shall be added to Form of Bid separately.**

**a. RISE with S/4HANA License cost – Table 01**

SN	Item Description	Quantity	Cost (USD)				
			Year 1	Year 2	Year 3	Year 4	Year 5
1	Rise with Sap S/4HANA cloud private edition, premium	136 FUE					
2	SAP S/4HANA Cloud for oil and gas hydrocarbon management, private edition	20,000 Tons					
3	Sap Integration suite standard edition	2 tenants					
4	Sap integration suite additional messages	10 pack (10000 messages monthly)					
5	Sap Analytics cloud BI dedicated option	25 users					
6	SAP TRM (Treasury & Risk Management)						
7	SAP S/4HANA Cloud for oil and gas secondary distribution management, private edition	20,000 Tons					
	Any other cost (should specify each)*						
	Total Cost without taxes per first year						
	(Less) Discount if any						

Total cost after discount						
---------------------------	--	--	--	--	--	--

Note: \* should specify the details breakdown for all service titles including if any other cost offered. Rate for one FUE specify at the any other cost for increase the no of licenses after implementation as a line item.

**b. SAP Store Products/ SAP certified products – Table 02**

SN	Item Description	Quantity	Cost (USD)				
			Year 1	Year 2	Year 3	Year 4	Year 5
1	Quantity ware license as ABAP addon	National Simple					
	Any other cost (should specify each)*						
	Total Cost without taxes per first year						
	(Less) Discount if any						
	Total cost after discount						

**c. Application servers – Table 03**

SN	Item Description	Quantity	Cost (USD)				
			Year 1	Year 2	Year 3	Year 4	Year 5
1	Minimum 64 GB RAM CPU:8-core processors	01 additional App servers					
	Any other cost (should specify each)*						
	Total Cost without taxes per first year						
	(Less) Discount if any						
	Total cost after discount						

**d. Items which Need to be delivered as WRICEF or Partner Product(Optional) – Table 04**

SN	Item Description	Quantity	Cost (USD)				
			Year 1	Year 2	Year 3	Year 4	Year 5
1	Truck Management System Application (Optional) OR Similar	5000 Trucks per Month					
2	Tank Operations & Analytics Application(Optional) OR Similar	20,000 Tons					
	Any other cost (should specify each)*						
	Total Cost without taxes per first year						
	(Less) Discount if any						

Total cost after discount					
---------------------------	--	--	--	--	--

**e. RISE with S/4HANA License cost Payroll (Optional) – Table 05**

SN	Item Description	Quantity	Cost (USD)				
			Year 1	Year 2	Year 3	Year 4	Year 5
1	Payroll (optional)	4000 employees					
	Any other cost (should specify each)*						
	Total Cost without taxes per first year						
	(Less) Discount if any						
	Total cost after discount						

**f. Refinery Production & Unit Based Product Costing(Optional) – Table 06**

SN	Item Description	Quantity	Cost (USD)				
			Year 1	Year 2	Year 3	Year 4	Year 5
1	Item 25 in Annexure “C” – Solution Specification details breakdowns (Optional)						
2							
...							
	Any other cost (should specify each)*						
	Total Cost without taxes per first year						
	(Less) Discount if any						
	Total cost after discount						

Note: The functional scope for the above items are as per annexure C . In case no standard product of the contractor/SAP Partner is proposed, contractor should specify the cost of development and five-year support in the table in section C of Schedule A.

**g. 24x7 Support Desk Cost – Table 07**

Item Description	Cost (LKR)				
	Year 1	Year 2	Year 3	Year 4	Year 5
24x7 Support Desk Cost					
Module/Consultant wise Support Cost					
Any other cost (should specify each)*					
Total Cost without taxes per first year					
(Less) Discount if any					
Total cost after discount					

Note: \* should specify the details breakdown for all service titles including if any other cost offered.



#### h. Installation Cost – Table 08

SN	Milestone	Activity	Description	Total amount (LKR)
1	Contract Signing	Resource Mobilization	On award of the project and the contractor's onboarding resources as per the signed contract	
2	Prepare	All Deliverables as per Section 2.6.1	All deliverables accepted as per acceptance criteria and completion certificate for the phase signed-off by both parties.	
3	Explore	All Deliverables as per Section 2.6.2	All deliverables accepted as per acceptance criteria and completion certificate for the phase signed-off by both parties.	
4	Realize	All Deliverables as per Section 2.6.3	All deliverables accepted as per acceptance criteria and completion certificate for the phase signed-off by both parties.	
5	Deploy & Run	All Deliverables as per Section 2.6.4	All deliverables accepted as per acceptance criteria and completion certificate for the phase signed-off by both parties.	
6	Start of support services	All Deliverables as per Section 2.6.5	All deliverables accepted as per acceptance criteria and completion certificate for the phase signed-off by both parties.	
Any other cost (should specify each)*				
Total Cost without taxes per first year				
(Less) Discount if any				
Total cost after discount				

Note: \* should specify the details breakdown for all service titles including if any other cost offered. Additionally, the cost of implementing Payroll should be mentioned in a separate table.

**i. Total Cost for Entire Project (Without VAT) – Table 09**

	Item Description	Cost (USD/LKR) after discount Without SSCL and VAT					Total 5 years cost as per currency
		Year 1	Year 2	Year 3	Year 4	Year 5	
a	RISE with S/4HANA License cost – Table 01						
b	SAP Store Products/ SAP certified products – Table 02						
c	Application servers Table 03						
I	Total Cost (USD) (Mandatory)						
d	Items which Need to be delivered as WRICEF or Partner Product (Optional) – Table 04						
e	RISE with S/4HANA License cost Payroll (Optional) – Table 05						
f	Refinery Production & Unit Based Product Costing (Optional) – Table 06						
II	Total Cost (USD)(Optional)						
g	24x7 Support Desk Cost (Grant Total cost without VAT in Table 07)						
h	Installation Cost(LKR) – Table 08						
III	Grant Total cost (LKR)						

**For Total Cost (USD) – (Table 09 – I)**

Total Price Exclusive Taxes : .....

SSCL (If applicable) : .....

Total Price Exclusive VAT : .....

VAT (If applicable) : .....

Total Price Inclusive VAT :  
.....

**For Total Cost (Optional)(USD) – (Table 09 – II)**

Total Price Exclusive Taxes :  
.....

SSCL (If applicable) : .....

Total Price Exclusive VAT :  
.....

VAT (If applicable) : .....

Total Price Inclusive VAT :  
.....

**For Total Cost (LKR) – (Table 09 – III)**

Total Price Exclusive Taxes :  
.....

SSCL (If applicable) : .....

Total Price Exclusive VAT :  
.....

VAT (If applicable) : .....

Total Price Inclusive VAT :  
.....

Signature of the Bidder: .....

Date:.....

(Company Seal)

Bid Validity :..... (Minimum requirement - As per ITB Clause 1.13)

Contract Period :.....( As per ITB Clause 2.4)

Bidder Name :.....

**(Please refer the Other Requirement in the Annexure B)**

Details of the Bidder

Name of Bidder :.....

Address :.....

.....  
.....  
Telephone :.....Facsimile :.....  
E-mail :.....  
VAT Reg No. : ..... SSCL No:.....

**[ Please Attached Copy of the SSCL Registration & Copy of the VAT Registration (if applicable) ]**

Signature of the Bidder: ..... Date:.....  
(Company Seal)

DRAFT

**ELIGIBILITY CRITERIA (Qualification Information)**

OPTIMIZING & UPGRADE OF SAP ERP SYSTEM -RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS REENGINEERING - BIDDING NO. KPR/06/2025

*(To be completed and submitted by the bidder, with the Bid)*

<b>General Criteria</b>	
<p><b>a</b> The bidder should be a registered corporate in Sri Lanka with more than 5 years’ experience under the companies Act No 7 of 2007, with a partnership firm registered under the Partnership Act, or the Limited Liability Partnerships Act. The bidder should be a SAP partner more than 5 years and should have implementation experience for SAP S/4HANA projects.</p> <p><b>In case of consortium</b>, the Prime partner should be a registered corporate in Sri Lanka with more than 5 years under the companies Act No 7 of 2007. However the consortium partner can be a foreign firm With a partnership firm registered under the Partnership Act, or the Limited Liability Partnerships Act.</p>	<p>(Yes/No) .....</p> <p>Registration number</p> <p>.....</p> <p><i>(Attach copies of relevant pages from the registration book)</i></p>
<p><b>b</b> SAP Domain Hydrocarbon Expertise: The bidder or consortium partner must possess substantial expertise in the Oil and Gas domain. It is imperative that the bidder or consortium has experience with the modules specified in the Bill of Material by SAP for the upgrade.</p> <p>The bidder or consortium partner must have successfully completed at least Two (2) similar projects within the Oil &amp; Gas industry over the last five years, utilizing either RISE with SAP S/4HANA or the On-premise version of SAP S/4HANA. Among these, one project must involve RISE with SAP S/4HANA. Furthermore, one project should be a midstream project supporting refinery operations.</p> <p>Previous versions of SAP solutions for Oil and Gas will not be considered.</p>	<p>(Yes/No) .....</p> <p><i>(Submitted Proof document)</i></p>
<p><b>c</b> The prime bidder or consortium partner must have implemented QuantityWare for SAP S/4HANA in oil and gas projects with similar scope.</p> <p>While it is desirable to have a minimum of one (1) certified consultant in the QuantityWare BCP solution.</p>	<p>(Yes/No) .....</p> <p><i>(Submitted Proof document)</i></p>
<p><b>d</b> The local partner shall submit only a single bid to be eligible for consideration.</p>	<p>(Yes/No) .....</p>

e	The bidder must hold at least a CMM/CMMI Level 3 process stabilization certification. In the case of a consortium or joint venture, this requirement must be satisfied by any or all parties involved. All bidders, joint venture partners, and consortium members are required to be ISO/IEC 9001:2015 accredited	(Yes/No) ..... <i>(Submitted Proof document)</i>
f	SAP certified partner authorization must be included with the bid submission. The bidder or consortium partner should be authorized by the OEM to provide SAP services and licenses. If the technical requirements can be met by products or functionalities that the consortium bidder publicly offers, where SAP acts as a facilitator rather than a direct OEM, then the bidder or consortium partner proposing this solution must provide SAP authorization to develop such a solution. Additionally, the solution should be accessible on the SAP Application Store.	(Yes/No) ..... <i>(If yes, provide details as attachment if need to review)</i>
g	Bidder, or the consortium partners should not be blacklisted or debarred by any govt. organization or public sector organization as on the date of submission of bid.	(Yes/No) .....
h	Bidder, or/and the consortium partners must have at least a hundred (100) full-time resources (functional or technical) on the payroll of the bidder or consortium partners.	(Yes/No) ..... <i>(Submitted Proof document)</i>
i	Bidder, or/and the consortium partners must have at least twenty-five (25) full-time certified resources/functional or technical consultants on the payroll of the bidder who have worked in similar kind of projects.	(Yes/No) ..... <i>(Submitted Proof document)</i>
j	Furthermore, the bidder and all consortium partners turn over must maintain with healthy balance sheet over the last seven (7) financial years. The total consortium partners turnover in any of the last three (3) financial years must be a minimum of Five (5) million US dollars or its equivalent in local currency, One thousand four hundred seventy five (1475) Million LKR . The bidder or/and consortium partners should have completed one (1) project of similar scope and industry valued at a minimum of two million US dollars(Five hundred and Eighty (580) Million LKR), or two (2) similar projects valued at one million dollars each, or three (3) similar projects valued at seven hundred thousand dollars each.	(Yes/No) ..... <i>(Submitted Proof document)</i>

\*Failing to submit documentary proof would result in the bid submission are being treated as non-responsive

.....  
Authorized Signature of Bidder

.....  
Official Stamp

BID NO. KPR/062025

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD  
INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND  
EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**

**SOLUTION SPECIFICATION**

1. OEM Licensing with Sizing

- This is a contract to provide SAP S/4HANA Private cloud along with related Licenses.
- Deploy and Implement SAP RISE with IS Oil downstream functional modules.
- Provide after implementation support for 5 years duration extendable.

2. Process Mapping

Applicable Companies

SAP ERP Service provider : Ceylon Petroleum Storage Terminal Limited [CPSTL]

Marketing Companies : Ceylon Petroleum Corporation [CPC],

Lanka Indian Oil Corporation [LIOC],

Sinopec [SNP],

RM Park [RMP],

United Petroleum [UP]

ALL

SN	Business process	Sub process	Companies
1	Organization Structure		
		Enterprise Structure Financial - Extension of Existing Objects	ALL
		Enterprise Structure Logistics. This is for the implementation of SAP S4Hana (Latest Verson) for the following entities - Ceylon Petroleum Storage Terminals Limited, RM Park, Lanka IOC (LIOC), Sinopec, CEYPETCO (Ceylon Petroleum Corporation), United Petroleum	ALL
2	Finance & controlling		
		Master Financial, Controlling	ALL
		Finance closing - AP, AR, G/L, Parallel ledger	ALL
		Accounting integration with Payables, Receivables, General Ledger	ALL

		Asset Accounting - Acquisition to retire	ALL
		Controlling - Product cost and Procurement & Production	ALL
		Controlling - Profitability and Cost Analysis	ALL
		Internal Order Management	ALL
		Period End Closing	ALL
		Financial Closing	ALL
		Group Reporting & Consolidation	ALL
		Finance Localization, Regulatory requirements	ALL
3	Procurement & Inventory – Hydrocarbons(H C)		
		Master data HC Logistics Oil & Gas, Procure to Pay	ALL
		HC Purchase of Refined Product using Transportation and Distribution (TD)	ALL
		Manage Market based Pricing for Hydrocarbon purchase, Pricing conditions	ALL
		HC Stock Transfer of Products within Company	ALL
		Hydrocarbon movements, Reconciliation, Gain/Loss posting	ALL
		Inter Company Buy/Sell Agreement	ALL
		Exchange Borrow/Loan	ALL
4	Procurement Of Goods & services – non-HC		
		Procurement of Additives, other stock items goods including spares	ALL
		Procurement of Consumable Materials	ALL
		Procurement of Services	ALL
		Stock Reconciliation - Non-Hydrocarbon	ALL
5	Production Planning/Quality Management - Lubes		
		Quality Management: In Procurement, Production, Operations	ALL
		Production BOM Modeling.	ALL
		Production BOM Execution.	ALL
		Rebranding - Production Led Re-branding.	ALL
6	Hydrocarbon Product Management		
		Hydrocarbon Quantity conversion set-up - Quantityware	ALL



		HC Inventory - Silo/Tank Management for FG, Semis	ALL
7	Sales Hydrocarbons		
		HC Sales of Products using IS-Oil Transportation & Distribution	ALL
		Manage Market based Pricing for Hydrocarbon Sale Pricing conditions	
		Order to Cash basics with debit/credit	ALL
		Order To Cash Basics with Return Order Processing	ALL
		Credit Management Order To Cash	ALL
		Product Exchanges for Terminalling, Borrow/Loan, Buy/Sell and throughput business scenarios	ALL
		Aviation Sales	ALL
		Bunker Sales	ALL
		Delivered Sales to dealer operated dealer owned retail stations by trucks (Owned/3rd Party)	ALL
		Pick-up Sales to dealer operated dealer owned retail stations by trucks (Owned/3rd Party)	ALL
8	Sales & Marketing - NHC		
		Sales of packaged Lubes	ALL
		Order to Cash basics with debit/credit	ALL
		Order To Cash Basics with Return Order Processing	ALL
		Credit Management Order To Cash	ALL
		Order to Cash basics with debit/credit , SCRAP sales Non Hydrocarbon	ALL
		Sales of lab services (Integration with QM)	ALL
9	Manage & Operate Assets		
		Plant Maintenance – Corrective, Predictive, Emergency	ALL
		Refurbishment Process	ALL
		Fleet Management	ALL
		Equipment calibration (Tanks and Flow Meters)	ALL
10	Manage Human Resources	<i>****This Item is optional/ Item should be quoted separately.*****</i>	
		Masters and time management	ALL
		Payroll – This is optional .	CPSTL CPC
11	Reporting & Dashboarding		
		Embedded Reporting	ALL
		SAP Analytics Cloud Dashboards	ALL
		ABAP Reporting	ALL
12	Project Systems		

		Structure Project	ALL
		Plan Internal/External Resource and Component Demand	ALL
		Schedule Project	ALL
13	Truck Management Application		
		Truck lorry entry into the system	ALL
		Truck lorry screening for security clearance	ALL
		Truck lorry availability for loading post security clearance	ALL
		Business Transaction: Assign Customer	ALL
		Business Transaction: Fetch SO	ALL
		Business Transaction: Vehicle master creation	ALL
		Business Transaction: license master creation	ALL
		Business Transaction: Create Sales order	ALL
		Business Transaction: Create Delivery	ALL
		Business Transaction: Create Shipment	ALL
		Truck lorry reporting at counter for LAN (loading advice note) / FAN (Filling advice note)	ALL
		TAS to send notification for loading start and completion	ALL
		Billing completion	ALL
		Truck exit from filling location	ALL
		Storage Tank Management	ALL
14	Tank Operations & Analytics Application		
		Tank details	ALL
		Maintain tank dip	ALL
		Tank Status	ALL
		Maintain Defaults	ALL
		Inventory Details	ALL
		In Tank Transfer	ALL
		Tank to Tank Transfer	ALL
		Gain Loss reconciliation	ALL
		Branding and reclassification - Non-Production Order	ALL
15	Financial Supply Chain Management (FSCM) & Treasury and Risk Management (TRM)		
		Cash & Bank - (LC & BG & Banks Integration & Reconciliation)	ALL
		Forex & Risk	ALL

		Budgeting & Forecasting	ALL
16	SAP ALM	Implement and Configure SAP Cloud ALM	ALL
17	SAP Customer Service Module		ALL
		Internal Help Desk. - Implement and Configure SAP Customer Service Module for IT ticket management.(This is only for tracking internal tickets raised by business users to IT Support)	ALL
18	Secondary Distribution		
		Schedule Truck Transportation	ALL
		Loading Truck (TAS)	ALL
		Loading Truck (SAP)	ALL
		Trip Execution (Mobile app)	ALL
		Trip Execution (Manual)	ALL
		Manual Process for Reconciliation	ALL
		Automated Trip Reconciliation	ALL
		Automated document Reversion	ALL
19	SAP BTP Entitlements		
		Implement and Configure DMS using SAP BTP	ALL
		Create Customer portal, vendor portal.	ALL
		In addition, in case of available credits up to 5 additional applications should be planned including Truck management solution, Tank application.	ALL
20	Technical Requirements		
		WRICEF Items – (75) Seventy-five Custom Objects Including forms, BTP developments, reports, interfaces and data conversion objects.	ALL
		Standard Fiori App Activations – (100) Hundred Objects	ALL
		Roles & Authorization – (50) Fifty Roles – Contractor should utilize standard roles while creating new ones.	ALL
21	Training Requirements		
		Train the trainer Content and Sessions – One per company per relevant process area	ALL
		Training Content for End User - One per company per relevant process area	ALL
		User manuals	ALL
		Training Content and sessions for IT staff – Minimum (5) Five Man days for all staff members	CPSTL -IT

22	Data Migration Requirements		
		A minimum of (2) Two Mock Trials for Data Migration should be included:- Mock Trial 1 – 50 % of all data to be used for System Integration Test in Quality System. Mock Trial 2 – 80% of all data to be used for User acceptance testing in Quality System.	ALL
23	Refinery Production & Unit Based Product Costing	<i>****This Item is optional/ Item should be quoted separately.*****</i>	
		Quality Management: In Procurement, Production, Operations - Production BOM Modeling – Refinery (Refinery would be modelled on SAP proposed Unit based refinery).	CPC
		Production BOM Execution - Refinery (Refinery would be modelled on SAP proposed Unit based refinery).	CPC
		Rebranding - Production Led Re-branding - Refinery (Refinery would be modelled on SAP proposed Unit based refinery).	CPC
		Each unit is designed as a separate work center and should be able to capture all related material input cost, chemicals and additives cost, utilities cost, labor cost, overhead and other expenses as per business process.	CPC
		Unit Based Costing, Cost based allocation, Material COGS unit based,	CPC
		Margin analysis and GRM calculation	CPC
		Integration with Refinery Network system to receive day end unit wise receipt and issue quantities.	CPC
		Integration of Quality Management with LIMS for quality certificate.	CPC
		Refinery application to automate issues from one unit as receipt of another, or day end tank dip data as receipt or issues quantities from unit-based process order.	CPC

\*\* Technical Objects required in addition for the implementation should be covered

## BID NO. KPR/06/2025

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD  
INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND  
EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**

**COMPANY PROFILE**

01. Name of bidder\*\* :
02. Address :
03. Telephone no.(s) :
04. Date of Registration of the Company:
05. Year of Commencement of Business:
06. Dealer status :      Manufacture /Branch Office / Sole Agent /Authorized Dealer /  
Retailer/Channel Partner/Wholesaler /      OTHER (*Please specify*)
07. Name, Designation and Contact Details of Authorized person Contact Person :
08. Financial Status of the Bidder /Consortium Partners

<b>PERIOD</b>	<b>TURNOVER</b>	<b>PROFIT AFTER TAX</b>
2022 – 2023		
2021 – 2022		

2020 – 2021		
----------------	--	--

09. VAT Registration No: .....

10. Brief description of after sales service facilities available with the Bidder:

11. The following documents are attached with the Bid: -

- \* The Names of Directors
- \* Audited accounts for last three years.

**12.** Details of the contact person in relevant to this bid.

- 12.1 Name: :
- 12.2 Designation :
- 12.3 Mobile Phone :
- 12.4 Telephone :
- 12.5 Fax :
- 12.6 E – mail :

I hereby declare that the above information is true & correct to the best of my knowledge and belief.

.....

Signature of Bidder

.....

Official Stamp

\*\* Please fill annexure for Prime bidder and each consortium Partner.

## BID NO. KPR/06/2025

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD  
INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND  
EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.**

**DETAILS OF 02 PROJECTS DURING LAST 5 YEARS**

- a) Details of 02 (Two) projects consisting of a RISE with SAP S/4HANA GREENFIELD IMPLEMENTATION” implemented by the bidder (as per the eligibility criteria in ITB).  
(Documentary evidence including copies of purchase orders to be submitted.)
- b)

No	Reference Details	Customer-01
1	Customer / Institute Name	
2	Address	
3	Purchase Order Date	
4	Details of similar projects for the Oil & Gas Industry out of which at least 1 should be RISE with S/4HANA.	
5	Contact Details	
	5.1 Contact Person Name	
	5.2 Phone	
	5.3 Email	

No	Reference Details	Customer-02
1	Customer / Institute Name	
2	Address	
3	Purchase Order Date	
4	Details of similar projects for the Oil & Gas Industry out of which at least 1 should be RISE with S/4HANA.	
5	Contact Details	
	5.1 Contact Person Name	
	5.2 Phone	
	5.3 Email	

I hereby declare that the above information is true & correct to the best of my knowledge and belief.

.....

Signature of Bidder

.....

Official Stamp



BID NO. KPR/06/2025

PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.

FORM OF BID SECURITY (UNCONDITIONAL & ON DEMAND)

BOND NUMBER :.....

DATE :.....

SUM GUARANTEED :.....

To: Ceylon Petroleum Storage Terminals Limited
Kolonnawa Installation
Kolonnawa
Sri Lanka

Dear Sir,

By this Bond we.....
(hereinafter called "the Bidder") and we
.....(name of Bank) whose registered
office is at ..... (hereinafter called "the
Surety") are held and firmly bound into ..... (hereinafter called "the
Authority") in the sum of ..... for the payment of which
sum the Bidder and the Surety bind themselves their successors and assigns jointly and severally by
these present.

Whereas the Authority has invited the Bidder and other persons to complete Bids in similar terms for
the supply of ..... and works
associated (hereinafter called "the Bid") in accordance with such invitation, the Bond shall provide
security to the Authority that the Bidder will honor certain obligations to be undertaken by him in the
Bid in accordance with the following conditions.

Now the Conditions of this Bond are:

- (a) that it shall remain in full force and effect until the earliest of

- (i) **16.09.2025** or any prolongation of such date above notified to the Authority by the Bidder and the Surety in writing:
  - (ii) In the event of the Bid by the Authority, the date upon which the Bid provides a performance security to the Authority in accordance with the terms of the contract thereby made between them, or
  - (iii) In the event of acceptance of the Authority of a Bid for the work from a third party the date upon which such third party provides the relevant performance security.
- (b) Subject to this Bond being in full force and effect, the Surety shall pay the full amount specified in this Bond upon receipt of first written demand from the Authority stating that
- (i) the Bidder has withdrawn his Bid during the Bid period, or
  - (ii) the Bidder has failed to provide a Performance Security to the Authority in accordance with the terms of the contract between them upon acceptance of the Bid.

No alteration in the terms of the Bidder, nor any forbearance or forgiveness in or in respect of any matter or thing concerning the Bid on the part of the Authority, nor any objection from the Bidder shall in any way release the Surety from any liability under this Bond.

The benefit of this Bond shall not be assignable by the Authority and upon its ceasing to be in full force and effect the Authority shall return the same to the Bidder.

This Bond shall be governed by the laws of Sri Lanka.

I executed as a Date this ( ) day of ( ) 2025 ( )

For and on behalf of the Bidder.....for and on behalf of the Surety  
 .....

Signed by.....

Signed by.....

In the capacity of ..... In the capacity of .....

And by..... And by.....

In the capacity of..... In the capacity of .....

Seal (where applicable)

Seal (where applicable)

DRAFT

BID NO. KPR/06/2025

PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.

FORM OF PERFORMANCE SECURITY (UNCONDITIONAL & ON DEMAND)

BOND NUMBER :.....

DATE :.....

SUM GUARANTEED:.....

BENEFICIARY : CEYLON PETROLEUM STORAGE TERMINALS LIMITED

To: Ceylon Petroleum Storage Terminals Limited  
Kolonnawa Installation  
Kolonnawa  
Sri Lanka

Dear Sir,

Whereas.....

..... (name and address of contractor) †hereinafter called "the contractor" has undertaken, in pursuance of contract no. ....dated..... to executes..... (Name of contract) hereinafter called "the contract"

And whereas it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract.

And whereas we have agreed to give Contractor such a Bank Guarantee.

Now therefore we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of .....(amount of Guarantee).....(amount in words), such sum being payable in the type and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of .....(Amount of Guarantee) as aforesaid without your needing to prove or to show ground or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of terms of the contract or of the works to be performed there under or of any of the contract document which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice or any such change, addition or modification.

This security shall be valid for ..... (**valid for a period not less than ninety-one (91) days from the date of anticipated handing over date of after successful delivering to CPSTL**) from the date of Purchase Order for the “PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.”

Signature and Seal of the Guarantor. ....  
Name of the Bank :.....  
Address of the Bank :.....  
Date :.....

**Witness**

Name :.....

Signature :.....

**FORM OF BID**

The Chairman,  
Ministry of Procurement Committee (MPC)  
**CEYLON PETROLEUM STORAGE TERMINALS LIMITED,**  
Kolonnawa Installation,  
Kolonnawa,  
Sri Lanka.

From:.....  
.....  
.....

Chairman  
Ceylon Petroleum Storage Terminals Limited  
Kolonnawa Installation  
Kolonnawa  
Sri Lanka

Dear Sir,

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING. KPR/06/2025**

B-1 Having familiarized ourselves with the formal request for Instruction to Bidders and Conditions of Contract of the tender for the “PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.” – Tender Ref No: KPR/06 /2025 referred to therein, I/we offer to complete the whole of said contract/ services in conformity with the said document

B-2 Unless & until a formal agreement is engrossed & executed, this bid together with your written acceptance thereof shall constitute a binding contract between us.

- B-3 I/We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- B-4 The bid I/we am/are offering is complete and fulfills the technical requirements discussed in the bidding document.
- B-5 I/We agree to abide by this bid until 19.08.2025 Tender conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.
- B-6 I/We undertake to conform to all the terms & conditions in the said tender, technical specifications & the schedule within the time specified.
- B-7 I/We declare that I/we commit to obtain a performance security in accordance with COC clause 2.11 & have perused the format of performance bond (in case of a bank guarantee) contained in Annexure “F” and confirm our compliance with the said performance security in the event of award of bid.
- B-8 I/We affirm that the said items will be delivered within ..... months from the date of receipt of official purchase order.
- B-9 If our bid is accepted, we commit to accept the COC clause 2.3; Mode of payment
- B-10 I/We am/are fully aware that the acceptance or rejection of any bid will be at the sole discretion of the Department Procurement Committee, Ceylon Petroleum Storage Terminals Limited.
- B-11 I/We offer the total price of ..... *[insert total USD price for 5 year in figures – Table 09 Item “I – Total Cost USD(Mandatory)”]*  
 ..... *[insert total USD price in words]* and ..... *[insert total LKR price for 5 year for 24x7 Support Desk Cost in figures – Table 09 Item “II – Total Cost USD (Optional)”]*  
 .....  
*[insert total USD price in words]* and  
 .....  
*[insert total LKR price for 24x7 Support Desk Cost and Installation Cost in figures Table 09 Item “III – Grant Total cost (LKR)”]*  
 ].....  
*[insert total LKR price in words]* for the “PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA

GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.” to Ceylon Petroleum Storage Terminals Limited as detailed out in this bidding document and details of the total price is as given in the Schedule of Prices - Annexure “A” as per “SCHEDULE OF PRICES FOR TOTAL FIVE YEARS”.

Dated this ..... day of .....2025.

Name :.....

Signature :.....

in the capacity of.....

duly authorized to sign bids for and on behalf of .....

Address : .....

.....

.....

.....

**Company Seal (Rubber Stamp)**

Witnesses:

1. Signature: ..... 2. Signature: .....

Name: ..... Name:.....

.....

Address : ..... Address: .....

.....

.....



BID NO. KPR/06/2025

OPTIMIZING & UPGRADE OF SAP ERP SYSTEM -RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS REENGINEERING

FORMAT OF MANUFACTURER’S AUTHORIZATION LETTER

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]

Date: .....

Bidding No.: .....

To: Chairman  
Ceylon Petroleum Storage Terminals Limited.

WHEREAS

We .....[insert complete name of Manufacturer],who are official manufacturers of .....[insert type of goods manufactured], having our principal office at .....

.....[insert full address of Manufacturer’s factories],do hereby authorize .....

.....[insert complete name of Bidder] to submit a bid the purpose of which is to provide the SAP Solutions intended for SAP S/4HANA GREENFIELD IMPLEMENTATION AT CPSTL to subsequently negotiate and sign the Contract.

We hereby confirm all software modules and licenses offered are conforming to the specifications as mentioned in Annexure ‘C’.

.....

Signature of authorized representative of the Manufacturer

Company

Address:

.....  
.....  
.....

Company Stamp

Title: .....

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Date : .....

DRAFT

**PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING. BID NO. KPR/06/2025**

**FORM OF AGREEMENT**

---

CONTRACT AGREEMENT BETWEEN CEYLON PETROLEUM STORAGE TERMINALS LIMITED (CPSTL) AND *[INSERT COMPLETE NAME OF THE SUPPLIER]*.....  
.....

This contract agreement is made and entered into this ... day of ..... 2025 between the Ceylon Petroleum Storage Terminals Limited incorporated under the provisions of the conversion of public corporation or Government owned business undertaking into public companies Act No.23 of 1987 and Companies Act No.07 of 2007, having its registered office at Oil Installation, Kolonnawa, Wellampitiya, Sri Lanka (hereinafter called and referred to as the “CPSTL” which terms of expression as herein used shall where this context so requires and admits mean & include the CPSTL & its successors & assigns) as one part and *[insert complete name of the supplier]*, having its registered office at *[insert address of the supplier]* and their authorized agent, *[insert complete name and address of the authorized agent]* ( hereinafter called the “Supplier” which terms of expression as herein used shall where this context so requires and admits mean & include the Supplier & its successors & assigns) as the other part.

WHEREAS the CPSTL invited bids for certain hardware/software and ancillary services, viz., “PROCUREMENT OF OPTIMIZING & UPGRADE OF SAP ERP SYSTEM - RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS RE-ENGINEERING.” – Reference Bidding no: KPR/06/2025(here in after called and referred to as “the Contract”) and has accepted a bid by the Supplier for the supply of such Contract in the sum of *[insert total price in words and figures]* + *[insert SL Rs price in words and figures]* (herein after called and referred to as “the Contract Price”), and the remedying of any defects therein.

The CPSTL & the Supplier agree as follows;

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and Contractor's Scope of Work hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as an integral part of this contract agreement.
  - Letter of acceptance dated *[insert the date of the letter of acceptance]*
  - The bid dated *[insert the date of the bid]*
  - The technical specifications of the bid
  - The terms & conditions of the bid
  - The completed schedules of the bid
  - The supplier's proposals and original Price Schedule
3. In consideration of the payments to be made by the CPSTL to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the CPSTL to execute and complete the Contract and remedy any defects therein, fit for purpose in conformity in all respects according to the provisions of the Contract.
4. The CPSTL hereby covenants to pay the Supplier in consideration of the provision of the Contract and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. All or any dispute between the parties hereto arising under or in connection with this agreement shall be governed by the laws of the Democratic Socialist Republic of Sri Lanka.
6. Any notice or other communication received permitted to be given pursuant to this agreement shall be sent by registered mail or by fax address in the case of CPSTL, to the Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Kolonnawa, Wellampitiya and in the case of Supplier, to the *[insert complete address of the supplier]* and/or to the *[insert complete address of the authorized agent]*.

In witness whereof the parties hereto have caused this agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day, month and year aforementioned.

**For and on behalf of the Supplier**

**For and on behalf of CPSTL**

.....

Authorized Signature of the Supplier  
(COMMON SEAL)

.....

Authorized Signature of CPSTL  
(COMMON SEAL)

In the presences of witness:

1. Name & NIC No : .....

Signature : .....

Address : .....

2. Name & NIC No : .....

Signature : .....

Address : .....

DRAFT

**BID NO. KPR/06/2025**  
**COMPLIANCE / DEVIATIONS SHEET**

Please mark “□” if complied with the Bid requirement or mark “X” if there is any deviation and indicate the deviation in the cage provided.

S/N	Specification / Condition	Complied	Deviations
01	Validity Period of Bid as per ITB clause 1.16		
02	Bid Security as per ITB clause 1.17		
03	Manufacturer’s Authorizations as per ITB clause 1.18 and Letter of Authorization as per ITB clause 3.10		
04	Duly filled, stamped & signed Schedule of Prices as per Annexure “A”		
05	Duly filled, stamped & signed Form of Bid as per Annexure "H", submitted		
06	Pricing Breakdown for “other” items (in your letter head) as per items in Annexure A		
07	Compliance with Performance Security as per Annexure "G", in case of award.		
08	Compliance with Contract Agreement as per Annexure “J”, in case of award.		
09	Compliance with Mode of Payment as per COC clause 2.3		
10	Compliance with delivery Scheduled as per COC clause 2.4		
11	Compliance with other clauses of ITB.		
12	Solution specifications as per Annexure "C", submitted		
13	A valid copy of Certificate of Business Registration issued by the Registrar of Companies in Sri Lanka, submitted, if required as per ITB clause 1.3		
14	Form PCA3 issued by Registrar of Public Contract, submitted (if required)		

15	The warranty offered, submitted with a covering letter		
16	All other documentary requirements/details as requested on ITB, Eligibility Criteria (Annexure “B”) & Specifications (Annexure “C”) submitted		
17	Duly filled, stamped & signed Company Profile as per Annexure “D”		
18	Complete project plan should be provided for the installation, commissioning, user acceptance testing and handover considering a project delivery timeline of 6 months.		
19	A copy of a purchase order of at least one (01) similar project from financial year 2021 onwards.		
20	List of certified staff and their CV according to conditions and requirement as per “ <b>Qualification and experience of key staff</b> ” in ITB 1.3		
21	Submitted pricing for all Optional items in Annexure-A (ITB 1.3 g)		

.....  
Signature of Bidder

.....  
Official Stamp

## BID NO. KPR/06/2025

## CONSORTIUM PARTNER DETAILS

01. NAME OF BIDDER :

02. ADDRESS :

03. TELEPHONE NO(S) :

04. SAP PARTNER STATUS :

*(Please provide documentary evidence for SAP Partner Status)*

Name			
Designation			
Mobile Phone No.		e-Mail	
Signature			

05. Partnership proof documents with the bidder

06. BIDDER PERFORMED CUSTOMER

07. Details of the authorized person to sign the tender documents

08. The following documents are attached:

- a) A letter certified by the MD/CEO of the bidder, with the name, designation and signature of the authorized person to sign the bid documents.
- b) Customer Reference List in support of item 06 above.
- c) Curriculum vitae (including experience) of the Project Team to be deployed to CPSTL.



**My/Our address for the purpose of this bid, and the contract, if awarded to me/us is**

.....  
.....  
.....

Telephone : .....  
E-mail : .....  
Fax No. : .....

.....  
SIGNATURE OF BIDDER

.....                      .....

Name                                      Signature                                      Office Seal

Date : .....

**FORMAT OF SIGNATURE AUTHORIZATION**

*[The Bidder shall fill in this Form in accordance with the instructions indicated. This letter of signature authorization shall be typed on the letterhead of the bidder and shall be signed by the Proprietor/Partner(s)/Chairman/ Director(s) of the company and affixed by the common seal of the company. Particulars proving the ownership of the company/ Board of directors shall be submitted along with this Signature Authorization Letter]*

**Date:** ..... *[insert date]*

**Name of Tender :** OPTIMIZING & UPGRADE OF SAP ERP SYSTEM -RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS REENGINEERING

**Tender Ref :** KPR/06 /2025

To: The Chairman  
Ministry Procurement Committee (MPC)  
C/o Manager Procurement  
Ceylon Petroleum Storage Terminals Limited  
Procurement Function  
01st Floor, New Building  
Kolonnawa, Wellampitiya  
Sri Lanka.

**WHEREAS**

We, ..... *[insert complete name of the bidder]*, having registered office at..... *[insert full address of the bidder]*, do hereby authorize following person to represent the company in submitting the bid for the OPTIMIZING & UPGRADE OF SAP ERP SYSTEM -RISE CLOUD INTEGRATION WITH SAP S/4HANA GREENFIELD IMPLEMENTATION AND EXTENSIVE BUSINESS PROCESS REENGINEERING, and if successful, to sign the respective agreement/contract, and to subsequently negotiate, with CPSTL.

**Name** *[insert name of the authorized person to sign the bid/contract]:*  
.....

**Signature** *[insert signature of the authorized person who sign the bid/contract]:* .....

**Designation** *[insert designation of the authorized person who sign the bid/contract]:* .....

**Duly authorized to sign this Authorization on behalf of:**  
.....

*[insert complete name of the bidder]*

**Authorized Officer of the bidder** *[Name]:*  
.....

**Capacity** *(Proprietor/Partner/Chairman/Director):*  
.....

**Signature:** .....

**Stamp)** *Company Seal (Rubber*

**Date:** .....

## BID NO. KPR/06/2025

## ABBREVIATION &amp; SYSTEM INFORMATION

## ABBREVIATION

WRICEF	Workflows, Reports, Interface, Conversion, Enhancements, and Forms
SAP ECC	ERP Central Component
CPSTL	Ceylon Petroleum Storage Terminal Limited
CPC	Ceylon Petroleum Coporation
LIOC	Lanka Indian Oil Corporation
SNP	Sinopec
RMP	RM Park
UP	United Petroleum
ERP	Enterprise Resource Planning
MPC	Ministry Procurement Committee
UAT	User Acceptance Test

## SYSTEMS INFORMATION

## SAP ERP Current Software Information

Description	Current Information
SAP System Version	SAP ECC 6.0 Net weaver 7.0
SAP System Patch Level	EHP 0
SAP Kernel release Kernel Patch Level	721_EXT_REL 801
SAP Servers Model Numbers (Hardware)	IBM 8286-42A
SAP System Operating System Version	AIX 7.1
SAP System OS Patch Level	7100-04 AIX 7.1 TL4
Database Version	Oracle 12 c

Database Patch Level	12.1.0.2.0
Database Operating System Version	AIX 7.1
Database OS Patch Level	AIX 7.1 TL4
DB Size	905 GB
Monthly DB Growth	~ 5 GB
Virtual software for configure systems on IBM Power 8286-42A hardware	IBM power VM
Customized programs	880
Customized table	380

#### Servers & Hardware Information

<p>IBM Power System S824 (8286-42A) – Production Server 1 &amp; 2</p> <p>Tape Library - IBM System Storage TS3200 Tape Library</p> <p>Backup Infrastructure - IBM Spectrum Protect Operations Version 8.1.1 with Tivoli</p> <p>Storage - IBM Storwize V5000</p> <p>TapeUnits - LTO Ultrium 6 (LTO 6)</p> <p>Virtual Servers - DB, CI Clustered (OS level cluster) &amp; 4 Application Servers</p> <p>Dependency S/w</p> <p>Quantitiware s/w used for downstream Petroleum quantity conversion calculations version - release 10A level 0012</p>
---

#### Systems Configurations on Primary Datacenter on two servers IBM 8286-42A in Primary Site

System	Description	Processors	Procesor Type	Memory	OS
PRD DB	Database Server	4	PowerPC_POWER8	81920 MB	AIX7.1
PRD CI	CI Server	4	PowerPC_POWER8	81920 MB	AIX7.1

PRD Appserver x 4 nos servers	Application Servers	2	PowerPC_POWER8	40960 MB	AIX7.1
DEV	Development Server	4	PowerPC_POWER8	40960 MB	AIX7.1
QAS	Quality Assurance	2	PowerPC_POWER8	61440 MB	AIX7.1
TRN	Training Server	4	PowerPC_POWER8	81920 MB	AIX7.1
Solman	Solution Manager	2	PowerPC_POWER8	40960 MB	AIX7.1

\* DB/CI Clustered

### Systems Configuration on DR Server IBM 8286-42A

System	Description	Processors	Processor Type	Memory	OS
PRD DB, CI	Database, CI Server	6	PowerPC_POWER8	90624 MB	AIX7.1
PRD Appserver x 4 nos servers	Application Servers	2	PowerPC_POWER8	39936 MB	AIX7.1
DEV	Development Server	4	PowerPC_POWER8	48128 MB	AIX7.1
QAS	Quality Assurance	2	PowerPC_POWER8	24576 MB	AIX7.1
TRN	Training Server	4	PowerPC_POWER8	48128 MB	AIX7.1

\* Primary PRD & DR PRD configured with Oracle Data Guard.

### Installed Software Component Versions on PRD

Component	Version	Patch Level	Support Package	Software Description
SAP_BASIS	700	17	SAPKB70017	SAP Basis Component
SAP_ABA	700	14	SAPKA70014	Cross-Application Component
PI_BASIS	2005_1_700	14	SAPKIPYJ7E	PI_BASIS 2005_1_700
SAP_BW	700	16	SAPKW70016	SAP NetWeaver BI 7.0
SAP_AP	700	11	SAPKNA7011	SAP Application Platform
SAP_APPL	600	11	SAPKH60011	Logistics and Accounting
IS-OIL	600	11	SAPK- 60011INISOIL	IS-OIL

QTYW	10A	12	SAPK-10AB2INQTYW	QuantityWare Bulk Calculations Products
------	-----	----	------------------	---

### Installed Software Component Versions on DEV

Component	Version	Patch Level	Support Package	Software Description
SAP_BASIS	700	0017	SAPKB70017	SAP Basis Component
SAP_ABA	700	0014	SAPKA70014	Cross-Application Component
PI_BASIS	2005_1_700	0014	SAPKIPYJ7E	PI_BASIS 2005_1_700
ST-PI	2008_1_700	0018	SAPKITLRDR	SAP Solution Tools Plug-In
SAP_BW	700	0016	SAPKW70016	SAP NetWeaver BI 7.0
SAP_AP	700	0011	SAPKNA7011	SAP Application Platform
SAP_APPL	600	0011	SAPKH60011	Logistics and Accounting
IS-OIL	600	0011	SAPK-60011INISOIL	IS-OIL
QTYW	10A	0008	SAPK-10AA8INQTYW	QuantityWare Bulk Calculations Products

### Installed Software Component Versions on QAS

Component	Version	Patch Level	Support Package	Software Description
SAP_BASIS	700	0017	SAPKB70017	SAP Basis Component
SAP_ABA	700	0014	SAPKA70014	Cross-Application Component
PI_BASIS	2005_1_700	0014	SAPKIPYJ7E	PI_BASIS 2005_1_700
SAP_BW	700	0016	SAPKW70016	SAP NetWeaver BI 7.0

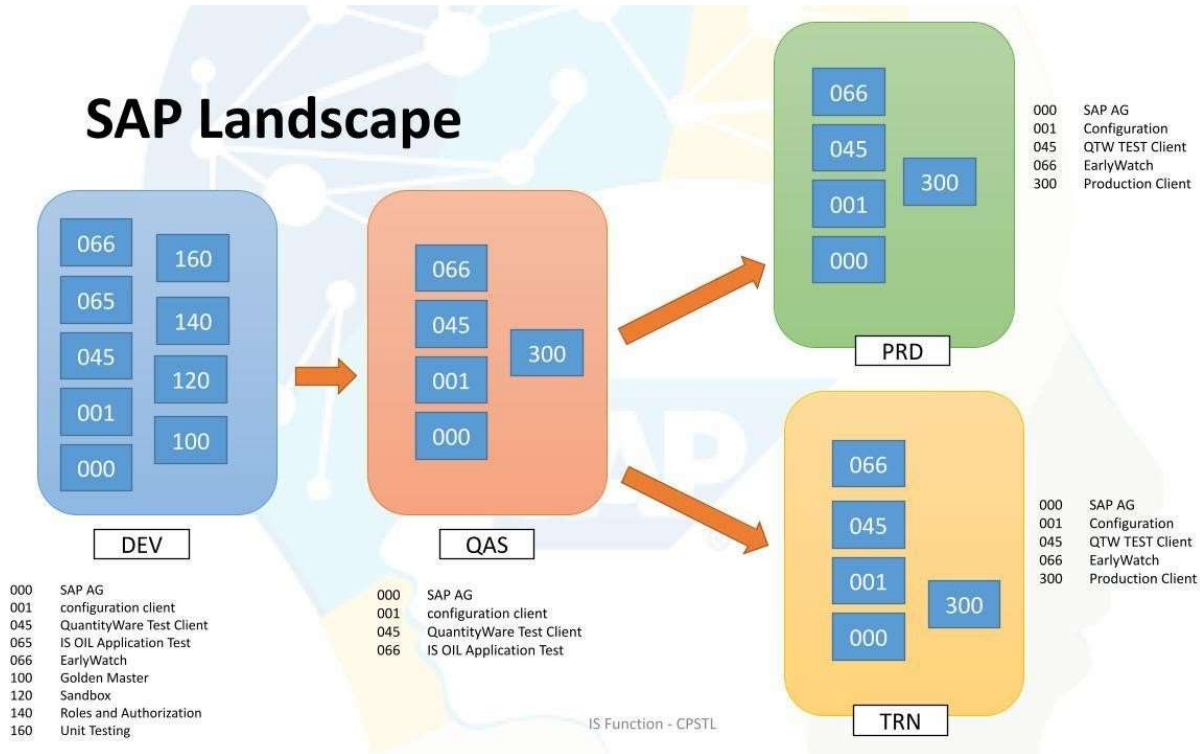
SAP_AP	700	0011	SAPKNA7011	SAP Application Platform
SAP_APPL	600	0011	SAPKH60011	Logistics and Accounting
IS-OIL	600	0011	SAPK-60011INISOIL	IS-OIL
QTYW	10A	0012	SAPK-10AB2INQTYW	QuantityWare Bulk Calculations Products

### Installed Software Component Versions on TRN

<b>Component</b>	<b>Version</b>	<b>Patch Level</b>	<b>Support Package</b>	<b>Software Description</b>
SAP_BASIS	700	17	SAPKB70017	SAP Basis Component
SAP_ABA	700	14	SAPKA70014	Cross-Application Component
PI_BASIS	2005_1_700	14	SAPKIPYJ7E	PI_BASIS 2005_1_700
ST-PI	2008_1_700	14	SAPKITLRDN	SAP Solution Tools Plug-In
SAP_BW	700	16	SAPKW70016	SAP NetWeaver BI 7.0
SAP_AP	700	11	SAPKNA7011	SAP Application Platform
SAP_APPL	600	11	SAPKH60011	Logistics and Accounting
IS-OIL	600	11	SAPK-60011INISOIL	IS-OIL
QTYW	10A	12	SAPK-10AB2INQTYW	QuantityWare Bulk Calculations Products



## SAP Landscape



## Solution Manager

Software Description	Version	Patch Level	Support Package
BBPCRM	713	13	SAPKU71313
BI_CONT	757	14	SAPK-75714INBICONT
CPRXRPM	610_740	8	SAPK-61008INCP RXRPM
CTS_PLUG	200	23	SAPK-20023INCT SPLUG
IW_FNDGC	100	5	SAPK-10005INIW FNDGC
IW_GIL	100	7	SAPK-10007INIWGIL
MDG_FND	747	13	SAPK-74713INMD GFND
Software Description	Version	Patch Level	Support Package
PI_BASIS	740	17	SAPK-74017INPIBASIS
RTCISM	100	0	-
SAP_ABA	740	17	SAPKA74017
SAP_AP	700	34	SAPKNA7034

SAP_BASIS	740	25	SAPKB74025
SAP_BS_FND	747	13	SAPK-74713INSA PBSFND
SAP_BW	740	17	SAPKW74017
SAP_GWFND	740	25	SAPK-74025INSA PGWFND
SAP_UI	751	6	SAPK-75106INSAPUI
ST	720	6	SAPK-72006INSTMAIN
ST-A/PI	01U_731	2	SAPKITABC1
ST-BCO	720	6	SAPK-72006INSTBCO
ST-ICC	200	2	SAPK-20002INSTICC
ST-PI	740	15	SAPK-74015INSTPI
ST-SER	720	11	SAPK-72011INSTSER
ST-UI	100	5	SAPK-10005INSTUI
WEBCUIF	747	13	SAPK-74713INWE BCUIF